



CONSTITUTION

Brazosport Youth Soccer Association

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Part I. The Association

Article I. Legal Status

The name shall be the Brazosport Youth Soccer Association (hereinafter called the Association or BYSA) and shall be a non-profit organization.

Section A. Incorporation

BYSA was originally incorporated by the State of Texas and Brazoria County as BRAZOSPORT JUNIOR SOCCER ASSOCIATION and assigned charter number 00433948-01. On August 12, 1993, the State of Texas approved a request to use BRAZOSPORT YOUTH SOCCER ASSOCIATION as a legal alias.

Section B. Tax Status

On August 11, 1992, the United States Internal Revenue Service determined BRAZOSPORT JUNIOR SOCCER ASSOCIATION to be exempt from federal income tax under section 501(a)(2) for non-profit organizations and Employer Identification Number 74-2049862 was assigned.

Article II. Purposes and Objectives

Brazosport Youth Soccer Association (hereinafter called BYSA) shall teach good sportsmanship, promote physical health and develop, govern and promote the game of Soccer among youth within the area of jurisdiction of BYSA. In furtherance of these purposes and objectives, BYSA shall sponsor, organize and govern regularly scheduled games among its members and shall be affiliated with the South Texas Youth

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Soccer Association (hereinafter called STYSA) and the United States Youth Soccer Association (hereinafter called USYSA). The principles governing competition among the teams of its members shall include development of physical fitness, mental alertness, leadership and good sportsmanship; permitting all players who faithfully attend and adhere to team rules to have maximum participation in team competition; recognition that the manner of play outweighs a victory; encouragement of courtesy, good conduct and respect for constituted authority by players, officials, and spectators.

Article III. Territorial Jurisdiction of the Association (BYSA)

BYSA's territory shall include the southern portion of Brazoria County plus Wharton and Bay City. The following school districts lie within this area: Angleton Independent School District, Brazosport Independent School District, Columbia-Brazoria Independent School District, Danbury Independent School District, Damon Independent School District, Sweeny Independent School District, Wharton Independent School District, and Bay City Independent School District. The outer boundary of these school districts shall be the outer boundary of BYSA's territory.

Part II. Membership

Article I. Membership in the Association (BYSA)

BYSA shall be made up of clubs.

A Governing Board of Directors (hereinafter called the Executive Board) shall govern BYSA. The voting representative or representatives from each member club that is in good standing and the Executive Board will constitute the Governing Board.

Article II. Requirements for Clubs

Section A. Name

Each club shall adopt an official name and register this name with BYSA. Names of clubs shall be sufficiently different from BYSA's name to preclude confusion.

Section B. Agreement to Abide by Association (BYSA) Rules and Regulations

Each club shall agree to abide by BYSA rules and regulations in effect at the time of application for membership or as subsequently adopted by BYSA.

Section C. Team Participation

Each club shall strive to field teams in all divisions of play, both boys' and girls' soccer. A minimum of two teams shall be required for admission to membership in BYSA and such membership shall be considered

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probationary for a period of two years. If at the end of the probationary period the team participation has not increased to four teams, the club may be asked to withdraw or to combine with an existing club until such time as it can meet the four-team goal within its area of jurisdiction.

Section D. Club Area.

Each club shall define its area of jurisdiction, which shall be acceptable to other clubs contiguous with this area. As a general rule, school or school district areas, municipalities or identifiable subdivisions should define club areas.

Section E. Club Constitution & By-Laws.

Each club shall adopt a club constitution and by-laws and file with the secretary of BYSA. This constitution shall have sections providing for tax-exempt status for IRS and State Sales Tax as specified by BYSA and appropriate statutes. In order for each Club to be covered under STYSA D&O (Directors and Officers) Insurance, each Club's Constitution must state that they are under BYSA and STYSA Associations.

Section F. Division and Dissolution of Member Clubs.

Any member club wishing to divide into two or more clubs may do so provided that the new clubs meet the provisions of this part of the constitution. The new clubs will be admitted to membership in BYSA upon approval of their application and presentation to BYSA that all requirements have been met including club boundaries and areas of jurisdiction. Generally, such division of an existing club should not require one of the new clubs to be placed in probationary status because of team participation (number of teams). Any club wishing to be dissolved shall apply to BYSA, which shall make appropriate arrangements for disposition of the club's funds, satisfaction for unpaid financial obligations and arrangements for teams and registered players.

Any club which becomes unsound due to financial reasons, failure to remain in good standing with BYSA or the inability to conduct operations due to lack of officers may be directed by BYSA to dissolve with a two-thirds majority vote of the BYSA Governing Board. If directed to dissolve the club shall make appropriate arrangements for disposition of the club's funds, satisfaction for unpaid financial obligations and arrangements for teams and registered players. If the club is unable to dissolve due to lack of a Governing Board or Club Officers, BYSA will appoint a person or persons to complete the dissolution process with at least one member of the Executive Board directly involved. The remaining clubs within BYSA shall then apply to BYSA to amend their area of jurisdiction contiguous with this area.

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Part III. Officers

Article I. Officers, Duties and Terms of Office.

The Executive Officers of BYSA shall be President, Competitive Vice-President, Recreational Vice-President, Secretary, Treasurer, and Registrar. These officers plus the immediate Past President shall comprise the Executive Board of BYSA.

All officers shall assume their duties for two years at the February meeting. For odd years, Executive Members President, Treasurer and Registrar shall be elected. On even years, Executive members Vice Presidents and Secretary shall be elected.

Section A. Duties of the President.

The President shall preside at all meetings of BYSA and shall be the general manager of BYSA and the Chairperson of the Executive and Governing Board of Directors. Subject to approval by the members, the President shall appoint such committees as may be required for the proper operation of BYSA and shall appoint the representatives to STYSA. He/She shall submit an annual report on the operation of BYSA at the January meeting of BYSA. For one year following his/her term of office as President, he/she shall serve as a member of the Executive Board in the business of BYSA as the Past President.

Section B. Duties of the Vice-Presidents.

1. The Competitive Vice-President shall act in the absence of the President with the same powers and authority. He/She shall perform such other duties as may be assigned to him/her by BYSA. He/She shall be responsible for oversight of the competitive soccer program including liaison with any and all other organizations as required to keep the competitive soccer program operating in good standing.
2. The Recreational Vice-President shall act in the absence of the President with the same powers and authority when the Competitive Vice-President is not available. He/She shall perform such other duties as may be assigned to him/her by BYSA. He/She shall also be responsible for running the fall season bracketing meeting, the end of season tournaments and overseeing any academy soccer programs.

Section C. Duties of the Secretary

The Secretary shall keep records and minutes of all meetings of BYSA, shall give notice of meetings when required and shall have general custody of the records of BYSA. It shall be the duty of the Secretary to oversee any necessary revisions to the Constitution and/or By-Laws and/or Rules & Procedures and have a copy of the most current version available at all meetings. Copies shall be available upon request for each voting delegate.

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Section D. Duties of the Treasurer.

The Treasurer shall receive, disburse and account for all of the funds of BYSA as prescribed in the By-Laws. The Treasurer shall present reports of current finances at BYSA monthly meetings. At the end of the fiscal year, the Treasurer shall present an annual report of the current year and a proposed budget for the coming year. The Treasurer shall prepare and submit income tax forms and other documentation as necessary to maintain the Association's non-profit tax-exempt status.

Section E. Duties of the Registrar.

The registrar shall accomplish the transfer of player registration from individual clubs to the STYSA and the USYSA. He/she shall assist the Treasurer in determining the assessments of fees on the clubs based on registration figures and shall receive and discharge all correspondence concerning registration.

In emergency situations (i.e. Registrar is ill or out of town) the Registrar may delegate his/her authority to another member of the BYSA Executive Board for a specific period of time. To do so, the Registrar must notify the STYSA State Office of the delegation and the period of time. The person to whom this authority is delegated must have his/her signature on file with the STYSA State Office.

Article II. Elections.

Election of officers of BYSA shall take place at the January meeting.

Section A. Balloting.

Balloting shall be by member clubs with each voting representative of each member club casting a vote. In case of a tie, the Executive Board officers shall vote individually to break the tie. At the request of any member club, voting shall be by written secret ballot. In case of secret ballot, the President shall appoint a committee from those present to collect tabulate and report results of the balloting.

In cases where nominees are unopposed, the BYSA Governing Board may declare them the winner without balloting.

Section B. Nominations.

The President shall appoint a nominating committee at the November meeting to seek out qualified candidates for offices for the coming year. Each member club shall nominate candidates from within their clubs for any open positions. The nominating committee shall have the duty to ascertain from each nominee that if elected he/she shall be willing to serve. The nominating committee shall report the results of its findings at the December meeting of BYSA. The slate of officer candidates shall be communicated to all member clubs two (2) weeks prior to the January meeting.

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An attempt shall be made for at least one of the clubs' volunteers to be in the Executive Board. However, the BYSA positions can be filled with willing volunteers not associated with any Clubs. The new officers will assume their duties in February.

Nominations from the floor may be made during the elections held at the January BYSA meeting, with the provision that persons nominated from the floor shall be present and affirm their willingness to serve if elected, or such persons shall have stated their intentions in writing and this intention is presented to the president at the time the nomination is made. The nominees do not need to be a member of the Governing Board at the time of their nomination or election.

Section C. Nominees Criteria

All Nominees shall be persons of good character and willing to serve in BYSA for two years. The following criteria shall be guidelines met by nominees:

1. Be able to pass STYSA's background check.

In addition to the above criteria, the nominees are expected to:

- Be honest, reliable, and responsible in any position which he/she holds.
- Show positive behavior and comply with BYSA's Rules and Regulations.
- Make every attempt to be present in BYSA's monthly meetings and all its functions.
- Have a desire to make a positive difference in the lives of our community soccer players.

The nominating committee shall report the results of its findings at the December meeting of BYSA. The slate of officer candidates shall be communicated to all member clubs two (2) weeks prior to the January meeting.

Section D. Filling of Vacancies.

When vacancies occur in any of the offices of BYSA except the office of President, the President shall nominate a person to fill the vacancy and the nominee shall be approved by majority vote. Should BYSA fail to approve the nomination, the President shall select again, and the process shall continue until a successor satisfactory to BYSA has been confirmed.

When the office of President becomes vacant, the Competitive Vice-President shall succeed to the office of President, or with their deferral the Recreational Vice-President shall succeed to the office of President and the vacancy for the open Vice-President position shall be filled as above. In a case in which both offices of the President and Vice-Presidents become vacant any Executive Board member may call and conduct a meeting to nominate and vote on replacements. Any member club may nominate a replacement per Article II section B.

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Article III. Removal of Officers

Any Officer may be removed by a two-thirds majority vote of Governing Board (not a two-thirds quorum) for failure to perform the duties specified for the position so elected. Failure to perform duties includes, but is not limited to, failure to attend three (3) consecutive meetings of the regularly scheduled monthly meetings of the Board. The officer has a right to state his/her case before a vote is taken at a monthly meeting of the Board. If removed from office the vacancy will be filled as normal.

Part IV. Meetings

Article I. Meetings of the Association (BYSA).

BYSA shall meet regularly on a monthly basis.

Section A. Regular Meetings.

Regular meetings shall be scheduled at a regular time and place or via teleconference and made known to each of the member clubs. No notice of regular meetings shall be required, unless a change of time or place is required.

Section B. Special Meetings.

The President may call special meetings. At least one week's notice should be given so that member clubs may attend. The special meeting shall take up only the specified business for which the meeting is called. Changes to the constitution or by-laws shall require written notice to the member clubs whether to be acted on at a regular or special meeting.

Section C. Quorum Requirements.

Any regular or special meeting shall require a quorum of at least seven members of the BYSA Governing Board of which at least three must be club representatives and at least one member should be from the BYSA Executive Board.

Section D. Rules of Procedure

Unless specifically called for in this constitution and by-laws or state or national rules, Robert's Rules of Order (current edition) shall apply to the conduct of BYSA business at regular or special meetings.

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Section E. Attendance at Association (BYSA) Meetings

Club representatives and BYSA officers are expected to be regular in attendance at BYSA meetings. The BYSA President or designee shall notify any member club when it is no longer in good standing via certified mail.

Part V. Finances

Article I. Finances

Section A. Assessments on Member Clubs

BYSA shall have the authority to assess and collect membership fees and disciplinary fines.

Section B. Non-Profit Status of Association (BYSA)

BYSA shall obtain and maintain non-profit status with the appropriate taxing agencies. Section C. Disposition of Properties Upon Dissolution

Upon dissolution of BYSA, all assets thereof shall be turned over to South Texas Youth Soccer Association.

Section D. Bonding of Association (BYSA) Officers.

Officers authorized to collect and disburse funds shall be the Association President, Past President, Treasurer and Registrar. The Past President, President and Treasurer will be able to sign checks for the Association.

Part VI. Amendments

Article I. Amending this Constitution.

The constitution and its by-laws may be regularly amended, altered or repealed only during the months of January, thru April by a two-thirds majority of the Governing Board, (not a two-thirds quorum) provided that each club has received written notice of the proposed changes fourteen (14) days prior to the meeting. Further, should any substantive change be proposed in the amendment at this meeting, the matter must be deferred until the next regular meeting of BYSA, if any club representative present so requests, for the purpose of determining the will of his member club. All voting eligibility/allowances will follow BYSA Bylaws 2.1.

In an emergency, the BYSA Constitution may be amended at any time in the following manner:

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- Every club president and/or vice-president must receive a "request for emergency amendment" and the text of the amendment at least 48 hours in advance.
- A one-half (1/2) vote of the Governing Board (not 1/2 quorum) will be required to CONSIDER an emergency amendment.
- A two-thirds (2/3) majority vote of the Governing Board (not 2/3 quorum) will be required for passing the amendment.

Part VII. Revision History

The following are a summary of the changes made to the BYSA Constitution during the past 12 months.

<u>Date</u>	<u>Revised By</u>	<u>Changes</u>
02MAY2019	BYSA Governing Board	IV, Art I, Sec. A
02MAY2019	BYSA Governing Board	VI, Art. I